



## **Minutes of February 2, 2022**

**Officers:** Jae Jin Pak, Chair, Chicago  
Grace Tsao, Vice-Chair, Des Plaines  
Jesus (Chuy) Campuzano, Secretary, Chicago  
Hershel Jackson, Treasurer, Rock Island

**Members:** Anna Austin, DSE Representative  
Lauren Bryant, Wheaton  
Lisa Cesal, Naperville  
Emma Danielson, Springfield  
Patrick Galligan, Edwardsville  
Christy Hultgren, Rock Island  
Andrea Medley, IDHS, DDD Representative  
John Paschedag, Edwardsville

**Staff:** Shelly Richardson, Executive Director  
Tara Dunning, Financial Manager

**Guests:** John Herring, INCIL  
James Legg, Estes, Bridgewater & Ogden, CPAs  
Kira Meskin, Progress CIL

### **Wednesday, February 2, 2022**

**Call to Order:** The quarterly meeting of the SILC was called to order on Wednesday, February 2<sup>nd</sup> at 10:04am by Chairperson Jae Jin Pak. SILC's mission statement was read by Shelly Richardson.

**Approval of Minutes:** The minutes of the November 10, 2021 meeting were reviewed for approval. Tsao indicated one correction of the spelling of her town, Des Plaines.

**MOTION:** Paschedag motioned to approve the minutes with correction. Campuzano seconded the motion. Motion carried.

Audit Report Fiscal Year 2021: Jim Legg with Estes, Bridgewater and Ogden, CPA is present today to present the audit report for fiscal year 2021. He reviewed the report which had no findings. Legg stated he has completed our tax returns and delivered them to Tara Dunning who will get the appropriate signatures and mail them to the IRS.

**MOTION:** Paschedag motioned to accept the audit report. Hultgren seconded the motion. Motion carried.

INCIL Report: INCIL director John Herring is present to provide the INCIL report. Herring discussed the work INCIL's Advocacy Committee has been doing with Representative Maurice West to increase funding for home modifications. Legislation has been drafted and we finally have a bill number – HB5551 appropriates \$7,500,000 from the General Revenue Fund to the Department of Human Services for the purpose of making a grant to the Illinois Network of Centers for Independent Living to administer and implement the Home Modification Program. Effective July 1, 2022.

Herring discussed the Housing Action Illinois subgrant which INCIL expects to be renewed again for the new grant year. This was a small grant to hold stakeholder meetings with legislators to educate them on the need for low-income housing for people with disabilities.

Chair's Report: Chairperson Pak provided an update the Emergency Preparedness for Immigrants with Disabilities webinar which was scheduled for December 8, 2021 but had to be reschedule due to technical difficulties. The webinar will now take place on March 16, 2022. SILC will provide support by assisting financially with the cost of translation services.

Operations Committee Report: Hultgren reported the Operations Committee would like to make one simple change to the Fiscal Policy regarding how long we retain payroll records. The Fiscal Policy current states that payroll records should be kept permanently. This presents a storage problem and under the advice of the auditor only needs to be kept for 7 years.

**MOTION:** Campuzano motioned to change Section C. Record Retention of the Fiscal Policy (page 19) specifically Payroll Records from permanent to 7 years. Motion was seconded by Paschedag. Motion passed.

Treasurer's Report: Jackson discussed the financial reports in the meeting packet for the fiscal year 2022 (October, November, and December).

**MOTION:** Paschedag motioned to accept the financial reports as presented. Tsao seconded the motion. Motion carried.

Outreach Committee Report: Campuzano reported that we have four potential board members ready for appointment by the Governor and three additional candidates in the pipeline to fill positions that will be vacated on June 30, 2022.

Executive Director's Report: Director Richardson reported that she will provide a brief update on all the SPIL Advisory Groups today to accelerator the meeting because of the governor's budget address at 1pm. Richardson reminded the Council that minutes of each Advisory Group meeting is in the packets for their review.

Director Richardson reported that the Program Performance Report (PPR) for federal fiscal year 2021 was submitted to the Administration of Community Living (ACL) on January 31, 2022. This is a joint report by SILC and our Designated State Entity (DSE) which for Illinois is the Department of Human Services, Division of Rehabilitation Services.

Richardson reported on numerous webinars she has attended in the months since our last meeting. She attended a medical accessibility webinar presentation by Andres Gallegos, a National Low-Income webinar regarding the Build Back Better plan, a White House Disability Improvement webinar where they discussed free N95 masks. She attended a Home & Community-Based public hearing where she was able to provide testimony on the need for services in the home as well as home modifications.

Finally, Richardson reported that the American Rescue Plan Act of 2021 (ARPA) has funding available to Part C CILs and DSEs to recruit, hire, and train public health workers to respond to the COVID-19 pandemic and prepare for future public health challenges. The funds will be split equally between the number of DSEs that apply. SILC and INCIL staff will meet to discuss the grant funneling down to SILC to administer.

DSE Report: DSE Representative Austin discussed the partnership with SILC to write and submit the PPR. Austin stated that fiscal year 2023 contract to SILC and all the CILs will be out soon.

DDD Report: Division of Development Disabilities Representative Medley reported that waivers are being updated and are currently out for comment on the website. Healthcare and Family Services will submit the waivers to CMS and they will start in the new fiscal year of July 1.

Adjournment: Paschedag motioned to adjourn the meeting of the SILC at 1:06pm on February 2, 2022 and Campuzano seconded the motion. Motion passed and the meeting was adjourned.

Next Meeting: The Statewide Independent Living Council will meet again on May 4, 2022.

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Jesus Campuzano, Secretary

Date

**Signature:**

**Email:**