



## **Minutes of May 5, 2021**

### **Officers:**

Jae Jin Pak, Chair, Chicago  
Michael Griswold, Vice-Chair, Rockford  
Grace Tsao, Secretary, Des Plaines  
Allison Boot, Treasurer, Urbana

### **Members:**

Anna Austin, DSE Representative  
Heather Baker, Olney  
Jesus Campuzano, Chicago  
Lisa Cesal, Naperville  
Emma Danielson, Springfield  
Amy Deegan, ISBE Representative  
Amy Foster, Edwardsville  
Patrick Galligan, Edwardsville  
Christy Hultgren, Rock Island  
Hershel Jackson, Rock Island  
Norma Machay, DCFS Representative  
Ryan Maloney, Galesburg  
Brad Cowan, DDD Representative (proxy for Andrea Medley)  
Dan Stupavsky, INCIL, Quincy  
Dana Wilkerson, Dept on Aging Representative

### **Staff:**

Shelly Richardson, Executive Director  
Tara Dunning, Financial Manager

### **Guest:**

John Herring, INCIL

### **Wednesday, May 5, 2021**

**Call to Order:** The quarterly meeting of the SILC was called to order on Wednesday, May 5<sup>th</sup> at 10:06am by Chairperson Jae Jin Pak. Roll call was taken and Pak welcomed our newest board member, Lisa Cesal, from Naperville. The Council also welcomed our guest, Director of INCIL, John Herring.

Mission Statement: SILC's mission statement was read by Michael Griswold.

Approval of Minutes: The minutes of the February 3, 2021 meeting were reviewed for approval. Griswold pointed out one error on the last page of the minutes.

**MOTION:** Danielson motioned to accept the minutes of February 2021 with corrections. Hultgren seconded the motion. The motion carried.

Election of Officers: The Outreach Committee developed a slate of candidates for approval. Pak reminded the Council that these positions will take office on July 1, 2021 until June 30, 2022.

Chairperson: Jae Jin Pak  
Vice Chairperson: Grace Tsao  
Treasurer: Hershel Jackson  
Secretary: Jesus (Chuy) Campuzano

**MOTION:** Tsao motioned to accept the slate of candidates as presented. Cesal seconded the motion. Motion carried.

Chair's Report: Pak thanked the Council members for their confidence in him and electing him to another year as SILC chairperson. Pak reported he appointed these individuals as chairperson to SILC's standing committees and advisory groups.

Operations Committee: Allison Boot  
Outreach Committee: Jesus Campuzano  
Advocacy Advisory Group: Grace Tsao  
Employment Advisory Group: Heather Baker  
Housing Advisory Group: Norma Machay  
Transportation Advisory Group: Dave Patton

Pak reported the Executive Committee met on April 5, 2021 and he hopes that we are able to meet in person soon and resume our practice of inviting a CIL as our guest and hearing about their services.

Pak formal welcomed Lisa Cesal to the Council and thanked Amy Foster and Michael Griswold for their six years of commitment to SILC. Each of their terms will end on June 30, 2021.

Outreach Committee Report: Foster and Richardson provided updates on the appointment and reappointment of board member terms. Richardson reported she is in constant contact with the Governor's office of appointments. We have six members who need reappointments on June 30, 2021 and three vacancies to fill. Individuals have been chosen to fill the vacancies. They are Nafia Lee, John Paschedag, and Noah Ohashi.

APPROVED AUGUST 5, 2021

Advocacy Advisory Group: Griswold reported the Advocacy Advisory Group met in April and those minutes have been distributed in your meeting packet. He highlighted some items the Group is tracking.

- 1) Twenty-nine individuals were moved from institutions by CILs in the first quarter of the SPIL year (October 1, 2020 – December 30, 2020).
- 2) Four CILs were provided with leadership grants and they will provide a final report by October 31, 2021.
- 3) Additional voting rights materials will be shared before the mid-term elections in November 2022.
- 4) Griswold reported Richardson is tracking the number of CIL staff who attended virtual appointments to meet with legislators.

Employment Advisory Group: Foster reported the Employment Advisory Group met in April and those minutes have been distributed in the meeting packet. Richardson reviewed the objectives and activities regarding employment and discussed her plans to host a webinar with Great Lakes ADA Center for employers on accommodations and incentives.

Housing Advisory Group: Richardson reported the Housing Advisory Group met in April and those minutes have been distributed in your meeting packet. She reviewed the objectives and activities regarding housing and provided updates.

Transportation Advisory Group: Richardson reported in the absence of the chairperson, Dave Patton. She reported that the Transportation Advisory Group met in April and those minutes have been distributed in the meeting packet. She reviewed the objectives and activities regarding transportation and provided updates. The annual HSTP and CIL meeting is scheduled for July 27, 2021 in Springfield. She continues to work on the development of a training video for consumers and has secured a videographer.

Treasurer's Report: Boot discussed the written report and financial reports in the meeting packet for January, February, and March.

**MOTION:** Cesal motioned to accept the financial reports as presented. Tsao seconded the motion. Motion carried.

Operations Committee: Boot discussed the minor revisions to the personnel policy and the fiscal policy. Both documents are in the meeting packet for review. Also in the meeting packet is a draft budget for the fiscal year beginning on July 1, 2021 until June 30, 2022.

**MOTION:** Cesal motioned to accept the revisions to the personnel policy and the fiscal policy. Griswold seconded the motion and the motion carried.

**MOTION:** Foster motioned to accept the FY2022 budget as presented. Campuzano seconded the motion and the motion carried.

At 11:45am, the Council took a lunch break and will reconvene at 12:30pm.

Executive Director's Report: Director Richardson discussed her activities in the past three months. She reported participating in a bystander intervention webinar where the topic was ways to combat the current rise in harassment and discrimination and to also prepare for the future increase of hate incidents proactively. Richardson stated SILC is hosting an emergency preparedness webinar for people with disabilities on May 29<sup>th</sup> and is in the process of developing an emergency preparedness webinar for immigrants. SILC staff have been participating in a 4-part training on race equity which INCIL is hosting.

Richardson provide some legislative updates and briefly discussed the issue with the ombudsman program in Chicago. She reported SILC signed on in support of 'hoUSed' an effort to advance bold housing solutions that move our nation towards universal, stable, and affordable homes for everyone!

The Council discussed our August retreat and board meeting and Richardson asked that members email her with topics for trainings. We hope to meet in person at the President Abraham Lincoln Hotel in Springfield.

At this time, Dunning discussed t-shirt fundraiser ideas through Bonfire. We will be designing three shirts for online sales to benefit SILC.

Finally, Richardson reminded SILC members of their obligation to read and sign the annual conflict of interest policy.

INCIL Report: INCIL representative Stupavsky reported that the CILs continue to operate at different levels during the pandemic. Many are still working from home, while others are back in the office full time. He reported directors are busy preparing their contracts for the next fiscal year. The INCIL board of directors are continuing to draft revisions to Section 3.2 of the State Plan for Independent Living (SPIL) following the changes to funding levels and service areas in the southern most counties of Illinois.

DRS Report: Division of Rehabilitation Services (DRS) representative Austin reported the Independent Living Unit is working hard on financial contracts for CILs for fiscal year 2022 which starts July 1.

DOA Report: Department on Aging (IDoA) representative Wilkerson briefly discussed the ombudsman program in Chicago. She also reported that DOA is doing a huge awareness promotion with bill boards and commercials on adult protections.

DCFS Report: Department of Children and Family Services (DCFS) representative Machay reported the agencies continues to promote and prioritize Family First. They are working to keep families intact a strive to keep families together. She discussed the Normal Cash Assistance Program which helps with financial assistance for anyone in need. You do not have to "be in the system" to request assistance.

DDD Report: Brad Cowan, representative for the Division of Developmental Disabilities, reported the agencies is almost done with revisions to Rules 115. He stated DDD staff are continuing to work from home.

ISBE Report: ISBE representative Deegan reported on legislation, specifically SB1821 which extends adds one additional year (until age 22) for youth adults who have lost a year of school dues to the pandemic. HB0040 which allows a student who turns 22 during the school year to complete that year rather than transition out immediately upon their birthdate.

Closed Session: Pak dismissed the staff and asked for a motion to go into closed session to discuss the personnel items.

**MOTION:** Foster motioned to go into closed session. Campuzano seconded the motioned. Staff were dismissed and the Council went into closed session at 2:05pm.

**MOTION:** Tsao motioned to come out of closed session. Campuzano seconded the motioned. The Council came out of closed session at 2:25pm. Staff were invited back.

Adjournment: Tsao motioned to adjourn the meeting of the SILC at 2:37pm on May 5, 2021 and Cesal seconded the motion. Motion passed and the meeting was adjourned.

Next Meeting: The Statewide Independent Living Council will meet again on August 4, 2021 for our annual board retreat and our regularly scheduled quarterly meeting will be held on Thursday, August 5, 2021.

APPROVED AUGUST 5, 2021

---

Grace Tsao, Secretary

Date